RESIDENT ORIENTATION HANDBOOK

“To everything there is a season, and a time to every purpose under the heaven…”

-Ecclesiastes 3

There is a time to kill, and a time to heal…
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Welcome Home

“Congratulations on your decision to get help with your Post Traumatic Stress Disorder (‘PTSD’). Regardless of how someone is diagnosed with PTSD or how they come to realize they have a serious problem, the first step to treatment is a sincere desire to get help.

Experts in the field of PTSD have defined it as a disease. Even though it is a chronic disorder, it is also treatable. To get the most out of this program in battling the debilitating disorder, we recommend that you become honest, open and willing. You will be asked to stretch out of your comfort zone. You will be asked to write and talk about the experiences you have never shared with anyone. Please trust the process and allow us to help you in the way we have helped others.”

David Maulsby
Executive Director
Our Mission

To compassionately serve combat veterans and their families by providing individualized and group care as well as navigational skills to heal the invisible wounds of war.

Core Values

Camp Hope and the PTSD Foundation of America (“PFOA”) strive to offer a place that supports, educates, and facilitates healing for Combat Veterans who are experiencing PTSD from combat trauma. These core values are as follows:

Spirituality: is the foundation of all of our principles
Integrity/Honesty: being disciplined to walk your talk
Teamwork: common vision of loyalty, trust and communication
Service: sharring the blessings we have received

Program Overview

The PTSD Foundation of America/Camp Hope is a Houston, Texas based nonprofit that helps Combat Veterans with their combat related PTSD.

Founded in 2012 by volunteers, Camp Hope was created to provide hope and healing for combat veterans who are experiencing PTSD by offering interim housing, experience-based peer to peer counseling and licensed professional counseling.

Our driving focus is to have a positive impact on the suicide rate among combat veterans diagnosed with PTSD.

Basic services – Warrior Groups, Family Groups, and 24 Hour Hotline support.

Camp Hope – four (4) month resident program and an additional two (2) month transitional program consisting of an 80 bed Residential Facility which offers clothing, food, showers, resident and non-resident services, non-traditional holistic healing approach, pastoral support, experience based peer mentoring, Veteran Affairs navigational support, as well as drug and alcohol support.

The Refuge – Licensed Professional Faith-Based Counseling, group and individualized counseling
**Code of Ethics**

1. The “Golden Rule” - treat others as you want to be treated.
2. What is said at Camp Hope stays at Camp Hope. Do not become a person who destroys credibility of the program, your peers, or yourself.
3. Honesty in all interactions and behaviors at Camp Hope lays a solid foundation upon which healing can occur.
4. “Stolen Valor” is what it is, whether manipulation of stories or utter fabrication, is forbidden at Camp Hope. These actions injure the circle of trust and hinder the recovery of self and others. The reasonable burden of proof lies with the storyteller in order to instill a level of confidence among residents.
5. Theft in any context destroys trust among residents. This may include theft of physical items, time, or failure to complete shared obligations such as cleaning.
6. Healing occurs from both speaking and listening. Veterans make progress in therapy in different ways.

**Abandonment**

If a Resident appears to have vacated Camp Hope during their recovery, any property of the Resident shall be deemed abandoned. At the PFOA’s discretion, any personal property remaining onsite will be disposed of or re-purposed 72-hours from time of abandonment, receiving notice to vacate, being judicially evicted, or by any other means. Camp Hope staff will attempt to contact next of kin for resident’s belongings.

- Residents are not to go beyond the perimeter of Camp Hope’s property lines.
- Crossing Camp Hope boundaries without approval is considered an attempt to leave the program and can lead to disciplinary action up to and including removal from the program. These boundaries include and not limited to the refuge trauma center, Walmart, VA, and any other location that the resident has been transported to by camp hope.

**Active Probation/Parole**

Combat Veterans seeking recovery at Camp Hope currently under judicial supervision such as probation, pre-trial release, or parole, will require clearance and authorization from a supervising authority prior to acceptance into the program. The Program Director will openly offer information regarding the program to any interested officer or court requesting more information. Information regarding the behavior, participation and other actions of the resident will be made available to these authorities upon request.

Any person seeking enrollment into the program will fully disclose to the Director or Staff all known past, present and possible future involvement with juvenile and adult state or federal justice system. Camp Hope will not be used by any person to avoid, hide, or otherwise elude legal consequences, authorities or any other aspect of the legal
system. The Program Director will fully cooperate on every level with law enforcement personnel, probation/parole officers, and/or any court of law that is actively seeking to exercise any warrant or investigation.

**Attendance of Classes**

- Residents at Camp Hope are required to attend and participate in all groups, unless instructed by mentor to do otherwise. A mentor may make stipulations and changes to a resident’s specific schedule if needed.
- If a resident needs to go to an appointment off site, the resident will be required to make up the day before yellow phase unless it falls into the allotted time.
- Residents are allotted to miss one day of program within a 30 day period without needing to make up for the missed day. This includes sick days and appointments.

**Attendance: Faith Institution**

Camp Hope provides onsite church services every Sunday. It is required and beneficial for the healing process that all residents attend these services.

**ACKNOWLEDGEMENT SEARCH & CONSENT FORM**

In order to maintain a safe environment for the residents of Camp Hope & the PFOA, PFOA has established a Substance Abuse and Contraband Policy. This Policy includes the prohibition of the use, abuse and/or possession of: illegal drugs, abuse of prescription medication, alcohol, contraband, stolen property, firearms, multi-tool/"gerbers", knives, weapons, ammunition, explosives and any other hazardous substances, sexualized items such as magazines/pictures of nudity, articles or any items deemed unauthorized by the PFOA, its affiliates, subsidiaries, its premises, property, land, facilities, installations, work locations, job sites, work areas during recreational events vehicles and/or in its vehicles, boats, vessels, or aircraft (whether owned, leased, or used).

It is understood that the above Policy may be implemented by such reasonable means to be determined appropriate, including searches and inspections of the person, personal effects, urine drug screening, breath or saliva alcohol screening of any person according to the guidelines explained in the Substance Abuse and Contraband Policy. Residents, who either decline searches or fail to submit to a drug or alcohol screen, as required in the Substance Abuse and Contraband Policy or who otherwise are found in violation of this Policy will be subject to disciplinary action or removal of the program.

I have read and understand the Agreement and Community Policies and agree to comply with all of its requirements, including the Substance Abuse and Contraband Policy.
I understand that compliance with the above-stated Policy is a condition of my housing with the PFOA. I have also been explained the disciplinary action that will be taken if I am found to be in violation of this Policy.

**Bathroom, Showers & Hygiene**

Residents will maintain healthy hygiene habits, shower daily, wear fresh cloth, brush teeth, and use deodorant daily. Facilities, showers, toilets, sinks and countertops will be clean and presentable at all times. Be respectful and clean up after yourself.

**Bedrooms**

Resident bedrooms and personal spaces will be kept clean and orderly at all times including weekends. Any and all personal property must be organized. Clothing will be stored properly and not on the floors at any time. Wet towels and clothing are not to be stored in closets, hampers, or anywhere they cannot dry in open air. Beds will be made neatly upon getting up and starting the day. All resident room doors will be kept open during business hours. Personal snacks are allowed to be stored in bedrooms, as long as they are in a tightly sealed container. Eating is prohibited in the bedrooms.

**Confidentiality**

The PTSD Foundation of America/Camp Hope touches the lives of many people. It is our legal and ethical responsibility to expect all residents, staff, and volunteers to hold in confidence all personal information which they receive while working or residing at The PTSD Foundation, Camp Hope.

In order to facilitate confidentiality, The PTSD Foundation of America/Camp Hope requires that the following policies are strictly adhered to:

- All files, charts, notes, and other written materials concerning residents or former residents will be secured when not in use.
- Discussions concerning residents or former residents may not be conducted in public areas.
- No information about residents or former residents will be discussed with families, friends, or others outside of Camp Hope without the permission of the Resident.
- No information, written or verbal, will be shared with other agencies, organizations, or persons outside of Camp Hope other than upon request of a court of law, parole/probation officer, law enforcement agency or medical/dental treatment facilities.
- Access to resident files must be approved by the Program Director or Program Manager.
- Surveys of residents will not be conducted without the prior approval of the Program Director.
Residents must contact third party providers themselves.

The personal information of employees, interns and volunteers of The PTSD Foundation of America/Camp Hope is subject to the same code of ethics and rules as that of residents. Only the Program Director can release information regarding your residential status at The PTSD Foundation of America/Camp Hope. Violation of this policy may result in immediate termination of residency, or denied reentry on Camp Hope premise.

**Conduct**

You are expected to treat everyone on campus, staff, residents, volunteers and visitors as you would like to be treated. Be courteous and professional in your demeanor.

**Daily Cleaning Responsibilities**

Residents are responsible for ensuring that weekly assigned cleaning schedules and other tasks are completed. Assignments may not be traded, switched or bargained with others. Residents will not complete assignments of another resident, unless that resident is physically sick or otherwise incapacitated.

**Disqualification Due to Prior Offenses**

Residential candidates with any of the following prior convictions or offenses will not be accepted into the program or facility:

- Registered Sexual offenses of any kind, including, but not limited to, exposure, lewdness, and/or prostitution.
- Criminal Records will be examined on a case by case basis and may be subject to criminal background check which could result in disqualification from program.

**Dress Code Policy**

Personal grooming and dress is a vital factor of the recovery process. The way you dress can impact recovery. At Camp Hope, you should dress presentably while attending all classes, groups, events, activities and in common areas. Any form of nudity in the common areas is prohibited. If unable to provide proper clothing, Camp Hope will do everything in its power to provide it to the resident. Minor medical procedures such as piercings or body augmentation is forbidden while a resident of Camp Hope. Inappropriate hair dye coloring is also forbidden. Appropriateness dress and accessories is subject to staff discretion, and failure to meet standards may result in disciplinary action.

**Unacceptable Dress**
Clothing with tears, holes, tatters, or that has been altered by cutting or ripping is considered unserviceable and wearing is not permitted. Dark glasses without prescription are prohibited indoors. Sleepwear is prohibited outside residential housing. Any type of clothing that has nudity, profanity, suggests drugs or alcohol is prohibited. Warm up suits or sweatpants, muscle shirts, tank tops and sleeveless T-shirts are prohibited outside residential housing.

**Exercise Attire**

During physical activity, shorts, warm-up suits, sweatshirts and sweatpants are allowed. Allow yourself time to change directly before and directly after physical activities before going to meals or any other program activity.

**Other Exceptions**

Sweat suits and warm-up suits are allowed during the weekend reflection (Friday night to Monday morning). Shorts and gym time are allowed, weather permitting.

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**Drugs and Alcohol**

**DRUG-FREE HOUSING POLICY**

This is a **DRUG & ALCOHOL FREE** facility. Staff, residents, and visitors shall not engage in criminal activity, including drug-related criminal activity, on or near the premises. “Drug-related criminal activity” means the illegal manufacture, sale, distribution, use or possession with intent to manufacture, sell, distribute, or use of a controlled substance (as defined in Section 102 of the Controlled Substance Act [21 USC §802]).

Violation of any of the provisions of this policy may result in immediate removal from the program, contact of authorities, and other action deemed necessary.

1. A resident, visitor(s) or any other person under the resident’s control shall not engage in any act intended to facilitate criminal activity, including drug-related criminal activity, on or near the Camp Hope premises at any off-campus event or otherwise.
2. A resident will not permit the apartment unit to be used for or to facilitate criminal activity, including drug-related activity, for any reason.
3. A resident will not engage in the manufacture, sale, or distribution of illegal drugs at any location, whether on or off the Camp Hope premises.
4. A resident, visitor(s), or any other person under resident control shall not engage in any act intended to facilitate criminal activity, including drug-related criminal activity, during off-site events, activities, as well as on or near the Camp Hope premises.
5. A resident will not engage in the manufacture, sale, or distribution of illegal drugs at any location, whether on or off the Camp Hope premises.

The (PTSD Foundation of America/Camp Hope) prohibits the unlawful use, possession, transport, promotion or sale of drugs, drug paraphernalia, or look-alike
(simulated) drugs, or the use of alcoholic beverages, at any time when on property or elsewhere while participating in the program. Any person in violation of the following policies will be removed from the program, law enforcement authorities may be contacted, and other actions may be taken at the discretion of the Program Director.

- No person shall attend class or group meetings under the influence of any drug, alcoholic beverage, intoxicant or other substance (including, but not limited to, legally prescribed drugs and medicines) that affect their ability to participate.
- No person shall attend class or group meetings if there is a residual smell of alcohol or illegal drugs on their person.
- No person shall be impaired or under the influence of legal or illegal drugs or alcohol away from Camp Hope premises. Such impairment or influence adversely affects resident recovery, and the safety of residents.
- The PTSD Foundation of America/Camp Hope prohibits the presence of any amount of prohibited substances in the resident’s system while on Camp Hope or in the presence of residents, or while at company events, whether on campus or off. "Prohibited substances" include illegal drugs, alcohol, drug look-alike, synthetics, or prescription drugs being abused.
- The use of tobacco is permitted, to include cigarettes, e-cigarettes, and smokeless tobacco. Our hope is that each resident will want to quit these substances.
- Over Medication and Drug-Seeking Behavior is strictly forbidden at Camp Hope. Such impairment of influence adversely affects resident recovery and the safety of residents.

Drug Testing Policy

The (PTSD Foundation of America/Camp Hope) will conduct drug and/or alcohol testing under the following circumstances:

**PRE-ADMITTANCE and RANDOM TESTING DURING RESIDENCY:** Prior to being accepted as a Resident in the Program at Camp Hope, drug and/or alcohol testing will be conducted. Residents may be selected at random for drug and/or alcohol testing at any interval determined by the (PTSD Foundation of America).

**FOR-CAUSE TESTING:** The (PTSD Foundation of America) may ask a resident to submit to a drug and/or alcohol test at any time under suspicion a resident may be under the influence of drugs or alcohol, including, but not limited to, the following circumstances: evidence of drugs or alcohol on or about the resident's person or in the resident's vicinity, resident action or behavior that suggests impairment or influence of alcohol/drugs, negative performance patterns, or excessive and unexplained absenteeism or tardiness.

**POST-ACCIDENT TESTING:** Any resident involved in an on-the-job accident or injury, under circumstances that suggest possible use or influence of alcohol/drugs as a cause in the accident or injury event, may be asked to submit to a drug and/or alcohol test. "Involved in an on-the-job accident or injury" means not only the person who was or could have been injured, but also any resident who potentially contributed to the
accident or injury event in any manner.

If a resident is tested for drugs or alcohol outside of the program context and the results indicate a violation of this policy, or if a resident refuses a request to submit to testing under this policy, the resident may be subject to appropriate disciplinary action, up to and including discharge from the program. In such a case, the resident will be given an opportunity to explain the circumstances prior to any final action.

Emergency Procedures / Fire Regulations

In compliance of Fire Marshal Regulations, residents are prohibited from keeping explosives or any noxious, dangerous, or flammable substances within the living quarters. All exits, interior hallways, and aisles leading from community buildings are to be kept clear and unobstructed at all times.

Energy Consumption

All residents are responsible for ensuring that the following items are turned off when not in use: lights, ceiling fans, faucets, televisions, radios and other personal electronic devices. Residents are prohibited from adjusting A/C and heating controls/thermostats. Failure to adhere to this policy could result in termination from the program.

Entry

(PTSD Foundation of America/Camp) Hope shall reserve the right to enter the living quarters and bedrooms of residents for any reasonable business purpose. This includes inspecting for cleanliness, making repairs or replacements, doing preventative maintenance, leaving notices, removing health or safety hazards, inspecting the unit, allowing entry by law enforcement officers and showing the areas to prospective residents and guests. Any current residents wishing to visit other living areas must first gain permission from the House Manager or mentor at the time of entry. A resident must be present at all times if he allows another resident to go into his room.

Fraternization

There is a zero-fraternization policy at Camp Hope for residents, visitors, staff and volunteers, to include The Refuge and other affiliates to include, but not limited to dating, fornication, lewd behavior, sexual innuendo, jokes, and inappropriate comments. Failure to follow the policy may result in immediate removal from the program.

Gambling

Gambling is not allowed in any circumstance. Gambling is defined as playing a game with the chance to win anything of monetary value. This includes lottery tickets, machines and bets between people.
Insurance

Resident acknowledges that neither the (PTSD Foundation of America) nor any managing agent will be liable to any resident, other occupants of the unit or their respective guests/invitees for any damage, injury or loss to person or property (furniture, jewelry, clothing, vehicles, etc.) from fire, flood, water leaks, rain, hail, ice, snow, smoke, lightning, wind, explosions, interruption of utilities or other occurrences and/or “acts of God” unless such damage, injury or loss is caused by the negligence of (PFOA). Resident reserves the right to get personal renters insurance.

Mail Inspection & Address

Any and all mail and incoming packages, whether mailed or hand-delivered, will be subject to inspection by a Staff member for prohibited items. All outgoing mail will be given to the Administrator or a Veteran Coordinator. The outgoing mail will then be mailed the following business day. Any incoming packages, whether mailed or hand-delivered, are subject to inspection.

Camp Hope
9724 Derrington Road
Houston, TX 77064

Phone Number: 832-912-4429.

The Frequently Asked Questions (FAQ) sheet from the Intake Packet will be sent by each new resident to the resident’s family member(s). For family members of residents that may have any questions, please contact our family coordinator at Wendy.Alexander@ptsdusa.org

Off Site Leave Requests

Offsite leave requests are reserved for transition residents. Residents are not allowed leave at any point except in an emergency and upon approval by the resident’s mentor and the Program Manager. All non-emergency offsite leave requests must be submitted for approval the Monday prior to the weekend being requested. Black and Red phase residents are not allowed leave at any point except in an emergency and upon approval by the resident’s mentor, program director, or delegated authority. Passes are a privilege, and generally not an integral part of the program.

Onboarding and Out of State Residents(OSR)

All incoming residents will voluntarily surrender to the (PTSD Foundation of America/Camp Hope) any devices that connect to the internet or WI-FI. This policy is in place so that the resident will remain focused on healing and recovery. Residents are
not allowed to have their personal electronic devices. In black and red phase portion of
the program. Residents that are needing assistance on flying in may apply for flight to
Camp Hope but will only have assistance for travel back after completion of the full
program.

**All Residents are required to have the following items prior to entering the
program:**

**Medication:** If the resident is taking prescribed medication, proper coordination
is needed to ensure they have adequate medication for the duration of their stay or a
means to acquire it.

**Paperwork:** Prior to entering the program, the prospective resident will have sent
or will bring required documents: DD214 to verify military/deployment credibility,
document of diagnosis of PTSD, a list of current medications, and documentation
regarding current or prior legal issues.

**Family:** It is strongly suggested that residents coordinate with family and friends
about any and all private matters before entering the program.

**Finances:** All financial obligations should be delegated through power of
attorney, automatic pay, or any other means to limit distraction from the program. If a
power of attorney is needed, the potential resident must present proof the power of
attorney is active.

**PHASE BREAKDOWN**

**Black phase**

Black phase is the initial 30 days into camp hope. This stage is set up to remove
any and all outside stimulus so the individual can focus on character defects and Camp
Hope curriculum. This is also a phase for residents to get acclimated to their
surroundings. The resident is not allowed to have family visitation or make any outside
calls during this time unless considered emergency and cannot wait till after initial 30
days.

**Red phase**

Red phase timeline is subject to individual’s level of trauma and the resident
putting the steps into action into his daily life. There is a 3-month minimum of being in
red phase before being eligible for yellow phase and must have attended a total of 80
days (business days) in program. During this phase resident will start the one on one
counseling at the refuge. This phase is set up to work on breaking old habits and
practicing the new habits.
**Yellow phase**

The focus of this phase to prepare the veteran for successful transition into civilian society. Financial Fitness, Resume Building, Employment Workshops, Business Etiquette and Professionalism, Interviewing, skills will be provided when possible. Personally Owned Vehicles (“POV's”) will only be operated only by the owner of the vehicle. See transition handbook for more details. Failure to adhere to this policy may result in loss of privileges or termination from the program. This phase is set up to have the resident set a course on his future and to lay the foundation of his housing, vocational and family transition into place.

**Green phase**

Although this phase is optional it is highly recommended for all residents. This is an extra 30 days that a resident signs up for to really take advantage on slowly going back into society and family. The requirements of this phase is to continue working ones specific program, continue going to warrior groups.

**Contact with Family**

After finishing black phase, residents will be allowed a 30-minute phone call on Saturdays. Out-of-state residents will be permitted a 30-minute phone call utilizing the office phone, or a 30-minute Skype video call in the conference room.(refer to out of town resident policy).

The phone call schedule is subject to change at any time based on the needs of the program or other events.

If a family member needs to contact a resident regarding critical information outside of regular phone times, the family member is free to contact the office to relay the message to staff or a volunteer. The message will be forwarded in a timely manner. For a more immediate response please email the family coordinator at Wendy.Alexander@ptsdusa.org program director at Chris.Daniel@ptsdusa.org.

**Thursday “Warrior Group”**

After the resident has completed black phase, family members are free to come out to Camp Hope for dinner on Thursdays from 1800 to 2100. Family members will then be separated for Family Group and Residents will attend Warrior Group. Family members are only allowed to visit if they participate in Family Group.

**Sunday Church & Visitation**

After the resident has completed Black phase, families will be allowed to attend Church services from 1000 to 1100 and stay on the premises for visitation from 1100 to 1500. Residents are not allowed to leave the grounds for any reason during these
Pets, Companion & Service Animals

Camp Hope is not setup to accommodate cats, dogs, or other pets nor companion animals neither permanently nor during visitation. Service animals are allowed for visitation.

Phones and electronic items

Phone / Electronic devices access is an integral part of transitioning back into society. Alternatively, Black and Red phases are heavily restricted in the use of electronic devices to include, but not limited to: phones, computers, television, or any device that connects to the internet. Approval for their use is only authorized by delegated authority.

- Television is permitted on Fridays after program hours till Sunday evening at 2300.
- Personal phones are not permitted during black and red phase. The purchase of personal communication devices is a violation to policy and resident will be terminated from the program. No residents will use phones that do not belong to them unless permitted by program director based on individual request.
- Headphone are only permissible while using camp hope gym.
- Smart watches, personal computers, laptops, and tablets are prohibited and must be surrendered upon entry.
- All social media outlets are forbidden on all camp hope electronics.

Violation of this policy may to termination from program.

Policies

Resident agrees to abide by any and all rules and policies of PTSD Foundation of America/Camp Hope including any policies attached to this document. Furthermore, the resident agrees to abide by all amendments and additions to these policies after being given notice of such amendments or additions.

Reimbursement

Residents are financially responsible for immediate reimbursement of damages or losses incurred by the PTSD Foundation of America/Camp Hope if the resident, their guests, or invitees (to include contractors) are responsible. Unless caused by PFOA’s negligence, PFOA is not liable and the resident must pay for repairs, replacement costs and damage to the following, including, but not limited to, if occurring during the Term (the time the veteran is a Resident of Camp Hope): (i) damage to doors, windows or screens; (ii) damage from windows or doors left open; and (iii) damage from wastewater.
stoppages caused by improper objects in lines exclusively serving the unit. At PFOA’s
discretion, resident shall pay for such repairs in advance. Any delay or postponement in
demanding payment for sums shall not waive PFOA’s right to demand payment.

Returning Residents

Veterans who have or have not completed the program will have to start over in the program as day one black phase. If resident had left the program and relapsed or because wanting to return has to do with a relapse, the resident is required to go to a 30 day rehabilitation center first.

Security

**Responsibility for Security.** PFOA will not be liable to resident, other occupants of the Unit or their respective guests or invitees for any damage, injury or loss to person or property caused by other persons, including, but not limited to, theft, burglary, assault, vandalism and other crimes. PFOA represents and resident acknowledges that PFOA is not equipped nor trained to provide any type of personal security services. In the event resident is in need of security services, resident shall contact the local law enforcement agency.

**Security-related mechanisms in the Community.** Resident recognizes that no security devices or measures in the community are fail-safe or designed to provide personal security of any type whatsoever. Resident acknowledges that PFOA is not and shall not become liable to resident, occupants of the unit, resident rooms/houses or their respective guests or invitees for any injury, damage or loss whatsoever which is caused as a result of any problem, defect, malfunction or failure of the performance of any security-related mechanisms in the community.

**Security Devices in the Unit.** PFOA will comply with the requirements of State law with respect to providing door locks and window latches to the Unit.

Smoking

For the health and safety of all, smoking is only permitted in designated smoking areas. Designated areas are at the fire pit, end of ramp at front office, bench outside of MWR, in the back-family park all within 20 feet of a ash collector/cigarette waste container. Vaping is allowed indoors if it is not a distraction of class. Standard may vary upon who the instructor is.

Solicitation and Distribution

Residents are prohibited from conducting commercial business activities from the apartment unit or in the common areas of the community. No residents or staff
members will survey the residents as a whole without the consent of the program
director or delegated authorities.

Violence

There is a zero tolerance policy for fighting. Physical violence will not be tolerated
and will result in immediate termination from the program; legal action may be pursued
as deemed necessary. Verbal threats to a resident, staff member, or any person will
result in punishment to be determined by the Program Director or delegated authority
and may include termination from the program; legal actions may be pursued as
deemed necessary.

Veterans Administration (VA) Policies

During residency at Camp Hope, transportation to Veterans Administration (“VA”)
appointments will be limited to Tuesdays, Thursdays or the discretion of the Program
Director. Emergency visit transportation will be facilitated by Camp Hope Staff. If it is
deemed that a resident is too unhealthy to participate, termination from the program
may result with re-entry being barred without doctor's note explaining veteran is healthy
enough to attend the program again.

Zero tolerance rules

All of these offences are subject to immediate removal from program

- Under the influence of alcohol or any drug that is not proscribed to the resident
- Abuse of medication (taking more than proscribed amount)
- Physical altercation (pushing, hitting ect.)
- Possession of electronics that connect to internet before yellow phase
- Leaving property lines of location (Camp Hope, V.A., or Event) without permission of
  a staff member
- Fraternization (refer to fraternization policy)
- Trading or using authorized and non-authorized medication
- Using or in possession of drugs and synthetic drugs (all medications will be in
  nurse’s offices except for the medications pulled for the day).
ACKNOWLEDGEMENTS

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<td>Policies</td>
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<td>Reimbursement</td>
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<td>Security</td>
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<td>Smoking</td>
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<td>Solicitation and distribution</td>
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<td>Violence</td>
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<td>Veterans Administration policy</td>
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<td>Zero tolerance</td>
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By initialing all of the policies in the acknowledgment section I hereby understand the rules and regulations. I also understand that for me to become a resident at camp hope that I will be held to these standards and willing to except these conditions.

Residents name:_________________   Last 4:___________________

Residents Signature:_______________________________________

Staff Signature:___________________________________________